

Lesson 42: Welcoming a New Colleague

By Xandra

1. Dialogue

First, repeat after your tutor. Then, practice each role.

Steve is new in the company. Hitomi approached him and introduced herself.

Hitomi: Hi! I'm Hitomi. Welcome to ABC Corp.

Steve: Thanks! I'm Steve. (shakes hands with Hitomi)

Hitomi: (calls a co-worker) Mary, come and meet Steve. He will be responsible for the Sales Department from now on.

Mary: (shakes hands with Steve) It's good to have you in the company.

Steve: Thank you. It's nice to meet you.

Hitomi: I'll introduce you to the others.

2. Today's Phrase

First, repeat after your tutor. Then, make a few sentences using Today's phrase.

1. Parents should be responsible for their children's health and education.
2. Mr. Lee is responsible for organizing company events.
3. Who is responsible for booking our flight tickets?

* be responsible for ~ / ~に責任がある

3. Your Task

There's a new employee (=your tutor) in the office. Introduce yourself and start to get to know him. Chat with the new employee to make him feel comfortable.

4. Let's Talk

In Japan, how do companies welcome a new colleague?

Did your colleagues make you feel welcome on your first day in the company? Why do you say so?

Why is it important to make a new employee feel welcome in the company?

5. Today's photo

Describe the photo in your words as precisely as possible.



Image courtesy of photostock / FreeDigitalPhotos.net